



American Federation of Government Employees

LOCAL 525

Federal Correctional Institution, Williamsburg

Date: July 21, 2009

Reply To: W. Turner, Union President

Subject: Informal Resolution

To: John R. Owen, Warden

The purpose of this memorandum is the Union's attempt at informal resolution in regard to the lack of sufficient staff assigned to the recreation department. The practice of not authorizing overtime during periods of staff shortages is detrimental to the safety and health of its employees and increasing the inherent risks in a correctional environment. On July 13, 2009 the Union submitted an informal resolution request to Associate Warden Meeks regarding an incident in which only one staff member was assigned to the recreation department during the evening shift.

The need for additional staffing was further demonstrated on July 15, 2009 when an inmate disturbance erupted in recreation during a time in which a single staff member was on duty. A.F.G.E. Local 525 is requesting that you coordinate a meeting to identify a solution to this concern. Please provide a date, time, and location prior to July 29, 2009 for discussion on this matter. Thank you in advance for your assistance in this matter.