



*American Federation of  
Government Employees*



**LOCAL 525**  
*Salters, SC*

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DATE: June 1, 2009

TO: N. Cunningham, Employee Services Manager

From: J. Norman, Vice President AFGE Local 525

SUBJECT: **Informational Request for Yearly Performance Evaluations**

The union is recognized as the sole and exclusive representative for the bargaining unit employees as defined in the United States Code Chapter 71, seeks the provisions of U.S.C Section 7114(b)(4) which is normally maintained by the agency in the regular course of business and which is reasonably available and necessary for full and proper discussion, understanding, and negotiation of subjects within the scope of collective bargaining.

AFGE Local 525 is requesting a copy of all bargaining unit staff members performance logs and yearly evaluations for 2007 and 2008 . On May 31, 2009 the Union became aware that the final progress reviews for numerous staff we're not prepared in accordance with the policies and procedures set forth. In addition, we determined that the agency has violated Program Statement 3000.03 and Article 6 & 14 as defined in the Master Agreement.

Particularized Need

The Union is in need of this information to determine the extent to which management officials have violated laws, rules, and regulations set forth in the statute. The requested information will enable the Union to fulfill its representational duties to represent all employees under the Statutes and administer the Collective Bargaining Agreement. In addition, this information is needed in order to discuss this matter formally with the Employer, FCI Williamsburg management.

The request of information in reference to this subject is covered in Article 14(d) of the Collective Bargaining Agreement. Specifically it states the following:

Section d. The Employer agrees to provide information requested by the Union regarding the performance evaluation program and distribution of ratings if a valid request is made under the provisions of 5 USC, Chapter 7114(b)(4).

Received by \_\_\_\_\_ June 1, 2009